



Venice Youth Boating Association, Inc. ♦ 1330 Tarpon Center Drive ♦ Venice, FL 34285 ♦ Ph: (941) 468-1719



# 2020 Junior Summer Sailing COVID19 Prevention Policy

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## Resources Statement

This document was developed drawing from the following resources and recommendations. While Venice Youth Boating Association (VYBA) strives to meet all recommendations by OSHA, CDC, US Sailing, and local polices it is important to note that virus transmission is still a possibility. Any employee or sailor that participates in VYBA programming will have the responsibility to decide if they are willing to take that risk.

The author of this document is the VYBA Executive Director, reviewed by the VYBA Board of Directors. The document will be updated as needed with revision dates noted. The medical administrative point person for all COVID related issues will be the Executive Director or, on the Director's absence, the Head Coach.

American Red Cross FAQ - [https://cpr.heart.org/-/media/cpr-files/resources/covid-19-resources-for-cpr-training/community-faqs\\_pediatic-covid19-and-cpr.pdf?la=en](https://cpr.heart.org/-/media/cpr-files/resources/covid-19-resources-for-cpr-training/community-faqs_pediatic-covid19-and-cpr.pdf?la=en)

CDC Community, Schools, Workplaces and Events Guidance - <https://www.cdc.gov/coronavirus/2019-ncov/community/index.html>

CDC Cleaning and Disinfecting Guidance - <https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>

Gowrie Group COVID 19 Risk Management Guide - <https://cdn.ussailing.org/wp-content/uploads/2020/05/Gowrie-Risk-Report-COVID-19-Risk-Managment-Best-Practices.pdf>

US Sailing Leadership Guidance Webinars - <https://www.ussailing.org/starboard-portal/>

US Sailing COVID 19 Resources - <https://www.ussailing.org/membership/organizations/resources/>

## Employee Safety

All employees and volunteers of the VYBA will first need to sign a medical release waiver (see in the Waivers section).

The following preventative actions will be in place to keep employees safe:

- A Non-Contact Infrared Thermometer will be used to scan each employee as they arrive for work each day.
  - o The temperature taker will be the Executive Director or the Head Coach.
  - o The temperature taker will wear personal protective equipment (PPE) when taking temperatures including a mouth/nose covering and medical gloves
  - o The temperature taker will not touch the employee. If the employee is touched, the temperature taker will change gloves immediately
  - o CDC Temperature cut-off is 100.3 deg F
- Employees will be told that they should not come to work if they feel sick or if anyone in their household has tested positive for COVID19 (this will also be stated in their signed waiver). Upon arriving each day, employees will be asked the following:
  - o Do you feel sick today?
  - o Have you had any of the following symptoms in the last 24 hrs: Shortness of breath (not severe), Cough, Chills, Muscle pain, Headache, Sore throat, loss of taste or smell
  - o Have you been around anyone sick in the last two weeks?
- If an employee answers yes to any of the above questions, and/or has a fever of 100.4F or greater, they will be isolated and sent home. An incident report will be filled out. Any surfaces they may have touched will be disinfected.
- If an employee begins to feel sick while at work they will immediately tell the Executive Director or Head Coach and isolate themselves until they can leave the facility. Sailing sessions will be ended for the day and guardians will be called and informed of the situation. The facility will be deep cleaned for opening the next day.
- No medical records will be kept for normal temperature readings, only for fever readings. All fever incident reports fall under HIPPA laws and will not be disclosed except to the employee or guardian.
- An employee can return to work after 14 days of no symptoms or fever
- Timeclock punch will be disinfected between each punch in or out. The employee can also choose to use the mobile app to sign in and out on their phone, which will be the encouraged and preferred method.

### Coach Boat and Radio

- A maximum of one lead coach and one assistant will be allowed on each coach boat. Coaches will try to keep 6' distance while on boats, but must wear a buff on their mouth or nose (or other covering) if not able to maintain the distance at all times.

- One radio will be assigned to each coach each day. Only one user per radio will be allowed. Radios will be disinfected after each morning and each afternoon session before charging.
- If rescue is required, PPE gloves should be used when touching any sailor. Coach must wear buff or face covering during the rescue
- If a coach accidentally goes in the water or must go in the water, face coverings should be removed to avoid drowning hazards

## Rescue

According to recommendations by the Red Cross, if CPR is needed, **Instructors will NOT perform any mouth to mouth procedures, but can perform hands only compressions until professionals arrive.** For any minor medical issues such as scrapes, splinters, etc, Instructors will wear face covering and gloves and will provide first aid provisions to the sailor for them to treat themselves if possible. If assistance is needed, gloves and face covering will be worn by instructor and sailor while treating the issue. Gloves will be immediately discarded and hands washed according to CDC guidance.

## Cleaning and Disinfecting

At the end of each morning and afternoon session, all high touch points will be cleaned with a bleach based cleaner or environmentally safe soap and water. These areas include but are not limited to:

- Coach boat driving mechanisms
  - Radios
  - Tillers
  - Main Sheet / Jib Sheet and other controls
  - Sails and sailbags
  - Sprit poles
  - Hoses and sprayers
  - Tools
  - Classroom chairs
  - Tables and counters
- Employees will use the Yacht Club Marina restrooms one at a time and will wash their hands before sessions begin and every two hours during sessions. The Venice Yacht Club safe operations protocol can be found [HERE](#).
  - Hand sanitizer will be provided for employees and sailors' use.

## PPE

- Employees should provide their own face coverings. Buffs will be acceptable. All face covering should be washed each evening. If employees do not have face coverings, VYBA will provide buffs for purchase at a small cost.

- Medical gloves will be provided in the Shed first aid as well as in coach boat waterproof boxes

#### Food / Water

- Employees should bring enough water for the day in their personal water bottles. Water jugs for refilling water bottles will NOT be provided on site or on coach boats.
- Employees will be required to bring their own lunch and should not share food.

## Sailor Safety and Protocol

The following minimum preventative measures will be taken to provide a safe environment for sailors. Instructors along with the Head Coach and Executive Director will be responsible for enforcing these measures.

### Registration Limits

- During initial reopening phases and until deemed safe for groups of over 10 to congregate, sailing session registrations will be limited to a total of 10 sailors and instructors in each skill group.
- During registration, parents are asked for any health issues of the sailor. VYBA reserves the right to refuse a sailor if they have autoimmune disease or any issues that would not allow them to social distance.

### Sign-in and Social Distance in the Facility

- Parents and guardians will receive all pre-session information including this policy one week before their session begins. Included in that email will be a virus specific waiver they will need to sign (see waiver section)
- Parents will be asked to stay in their car during drop off and pick-up except on the first day of check-in. Only the instructor will use a pen and clipboard during check-in/checkout while wearing gloves and face covering.
- Social Distancing and reminders about PPE will be in place on posters around the facility. Classroom chairs will be placed on marks on the floor 6' apart.
- Instructors will place sailors 6' apart when doing outdoor activities and marks will be placed on the docks and yards as reminders when appropriate. (example – survey flags or hula hoops used in the yard to mark appropriate distance when doing land drills)
- All VYBA garage roll-up doors will be open at all times to provide ventilation

### Personal Belongings

- All personal belongings MUST be taken home after each session. There will be no locker or cubby storage available after sessions
- All sailors must have their own personal life jacket (PFD) and must take it home with them after every session.
- All VYBA loaner life jackets will be disinfected before each session. When a sailor must use a VYBA life jacket, one jacket will be assigned to them for use all week and it will be stored separately.
- Cubbies can be used during the session with each child using the same cubby everyday. Cubbies will be disinfected after every session.
- Sailors will not be allowed to congregate around the cubbies and will get equipment one at a time.

## Bathrooms/Water/Food

- All arriving sailors will be taken to the restroom one at a time at the beginning of each session to wash hands or use the bathroom as needed. Only one sailor will be allowed in the restroom at any time. An additional restroom break will be provided at least every two hours for hand washing and restroom use as needed. Restrooms are part of the Venice Yacht Club Marina and are disinfected several times each day according to CDC and VYC requirements.
- No showers will be available for use
- NO WATER JUGS will be provided to refill water bottles. All Sailors will be required to bring enough water with them for their entire session. No water bottles will be refilled at the facility.
- Food cannot be shared and no snacks or food will be provided by VYBA (except on Full Day, Full Fleet camp days. During those days individual lunch boxes will be provided by Venice Yacht Club)
- All snacks and lunches will be eaten outside with social distancing. No touch, footpedal lid, trashcans will be provided and garbage will be properly disposed of each day at the end of the sessions.

## Temperature Scan

In the medical waiver for sailors (attached), guardians will be asked for permission to take a sailor's temperature if the sailor is exhibiting symptoms or states they do not feel well.

- A Non-Contact Infrared Thermometer will be used to scan each sailor's
  - o The temperature taker will be the Executive Director or the Head Coach.
  - o The temperature taker will wear personal protective equipment (PPE) when taking temperatures including a mouth/nose covering and medical gloves
  - o The temperature taker will not touch the sailor. If the sailor is touched, the temperature taker will change gloves immediately
  - o CDC Temperature cut-off is 100.3 deg F for a fever
- Sailors and guardians will be told that they should not come to their session if they feel sick or if anyone in their household has tested positive for COVID19 or feels sick (this will also be stated in their signed waiver).
- If a sailor has a fever of 100.4F or greater, they will be isolated and sent home. An incident report will be filled out and classes will be cancelled for that day. The facility will be completely disinfected for reopening the following day.
- No medical records will be kept for normal temperature readings, only for fever or exhibiting COVID symptom readings. All Fever incident reports fall under HIPPA laws and will not be disclosed except to the guardian.

## Swim Test and Pool Use

- During initial phases of reopening, the VYC pool may be closed and swim tests will be done in the bay

- VYC pool will not be used by VYBA until reopening phases allow for pool openings
- During initial reopening phases once the pool is open, only one sailor at a time will be allowed in the pool for swim tests

## Equipment Rigging

Sailing typically involves group effort to rig and launch boats. VYBA will take extra precautions to make sure that very little group rigging will be done and when it is necessary protective facial covering will be worn by all involved.

To help prevent situation where social distancing is not possible, VYBA will do the following:

- Instructors, while wearing facial and glove PPE, will remove boats from the racks and place them on dollies
- Sails, rudders, tillers and all other needed equipment will be placed in each boat by instructors wearing PPE
- Boats will be placed on dollies at 6' minimum distance
- Only one boat at a time will be allowed on the floating dock to launch
- When instructors must help launch a boat, both sailor and instructor will wear facial coverings if working within 6' of each other.
- A boat and dolly will be assigned each day to one sailor for Opti/Pram/O'Pen BIC
- A boat and dolly will be assigned each day to two sailors for double handed 420s
- Once returning, sailors will be responsible for locating their specific dolly and derigging their boats. All boats, tillers, sails and lines will be washed with environmentally friendly soap and water by the sailor with assistance from instructor during washdown.
- Instructors will return the boats to the racks and equipment to the shed at the end of sessions.
- Instructors will disinfect all high touch point areas and equipment as described above

## Boat Occupancy

- Optimists, World Wide Prams and O'Pen Bics will have ONE sailor per boat
- 420s will have two sailors per boat. Double handed boats will require that the two sailors either:
  - o Be siblings that live together
  - o Roommates or close friends that spend time together and sign a release
  - o Wear buffs or face coverings at all times while sailing
- Kayaks will have one rower per boat
- Paddleboards will have one rower per board

## PPE requirements

- All sailors will be required to wear a buff or cloth face covering when not able to keep a 6ft distance between them and other sailors and instructors
- Sailors are not required to wear face coverings when on the water unless in a double or multiple handed boats
- All sailors will be required to have a buff or face covering to enter their session. Buffs will be available for purchase for a small fee if not brought to sessions.
- Sailors should NOT wear medical grade masks
- Medical gloves will be provided by VYBA when needed for first aid or when using high touch equipment
- It is recommended that each sailor bring their own full fingered sailing gloves and wash the gloves each night

## Sick Child Protocol and Reporting

If a child begins to feel sick with any COVID symptoms as described by the CDC, the child will immediately be isolated either through towing of the sailor and the boat back to the dock and isolation in an outside space, or by isolating outside with instruction observation.

- A temperature reading will be taken.
- Guardians will be called immediately to pick up the child.
- The sailor will remain in isolation until picked up.
- An incident report will be filed and subject to HIPPA laws will only be shared with the guardian.
- All employees and sailor families will be informed that there was a sick child at the session and asked to pick up their sailors. Classes will be cancelled for the rest of that day and a facilities will be completely disinfected for the next day's session.
- The sailor will not be allowed to return to the session without a doctor's note
- If a sailor or anyone in the household of the sailor tests positive for COVID19, all employees and participants will be informed of the positive but not the identity of the sailor. VYBA will participate with a contact tracer if needed after a positive test and may provide attendance lists to the tracers on request.

## Weather Provisions

Weather will be monitored 24 hrs in advance for possible situations that would keep sailors from being outside and in a more crowded space in the Shed

- If registration is less than 10, rainy day activities can safely be conducted in the shed with the proper social distancing to wait out short rain storms or light or too heavy wind.
- If registration is higher and 6ft social distancing of all sailors inside the shed is not possible, the Director may cancel daily session if winds sustained over 15knots for

the full day or weather is not conducive to beginner sailing. Sessions will be canceled by 7pm the night before.

- If the weather is predicted to be severe or if the chance of rain is 80% or higher for the entirety of the daily session, the session can be canceled by 7pm the night before

## Media Response

All media and interview requests will be directed ONLY to the Executive Director. In the absence of the Executive Director, any requests should be forwarded to the Chair of the VYBA Board of Directors.

## Refund Policy

- If the session has already started, no refund will be issued for illness or any other reason per the VYBA Refund policy
- If a weekly session has 3 or more days of cancellations due to weather, refunds may be issued on a daily prorated for those days missed.
- If a session is canceled because of government health orders, a full refund will be issued.

## Waivers

The following are release statements for:

- Employees and Volunteers
- Program Participants

**Venice Youth Boating Association, Inc.**

(Hereinafter referred to as "VYBA")

Parent's / Participant's Agreement - Youth Sailing Programs  
Assumption of Risk for Illness and Disease

I, \_\_\_\_\_, (parent/legal guardian) do hereby affirm, that I am the legal parent and/or legal guardian of \_\_\_\_\_, (name of child) and by my signature hereto, I do expressly consent, authorize and agree to the following concerning my child's participation in any activity of VYBA.

**Participation Consent - Waiver of Liability - Assumption of Risk for Illness and Disease:**

To permit my child to participate in all of the activities at VYBA (herein referred to as "the activities"), I do hereby further consent, authorize and agree as set forth below concerning the COVID19 pandemic:

- A. **PARENTAL CONSENT FOR MY CHILD AND ME:** I understand and consent for my child to have their temperature scanned if exhibiting symptoms and that sailors will be required to wear cloth face covering (not medical masks) when not able to social distance.
- B. **HEALTH OF MY CHILD:** My child is in good health, and not exhibiting any symptoms as described by the CDC, of the COVID19 virus at this time. I also attest that my household does not have any positive cases of COVID19 at the time of the session.
- C. **ASSUMPTION OF RISK:** I am aware that the activities of VYBA are group activities. While VYBA follows a COVID19 prevention policy developed with resources from US Sailing, the CDC and local and state government, no social distancing, PPE and disinfecting regimes are 100% effective in preventing transmission. With the knowledge of the risks involved, I voluntarily register my child to participate in the activities of VYBA.
- D. **WAIVER OF LIABILITY:** I waive and release my rights that I, my heirs, distributees, guardians, legal representatives, and/or assigns may have or acquire to make a claim against, sue, attach the property of or prosecute the VYBA or VYC or any of their members, directors, officers, agents, employees and affiliated organizations (herein referred to as "the releases") for monetary damages due to illness or disease.

I ACCEPT ANY AND ALL RISKS TO MY CHILD OR ME DUE TO ILLNESS OR DISEASE AT THE VYBA AND THE VENICE YACHT CLUB, WHETHER OR NOT CAUSED BY NEGLIGENCE OR OTHER ACTION.

This consent and authorization shall remain in effect until the Parent/Legal Guardian, granting this consent/authorization, notifies VYBA in writing, that said consent/authorization is revoked.

Signature of Parent or Guardian

\_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Printed Name of Parent or Guardian

\_\_\_\_\_  
Printed Name of Registered Sailor

Venice Youth Boating Association, Inc.  
(Hereinafter referred to as "VYBA")  
Employee Agreement – Youth Sailing Programs  
Assumption of Risk for Illness and Disease

I, \_\_\_\_\_, do hereby affirm, that I am the legal employee or volunteer of VYBA and by my signature hereto, I do expressly consent, authorize and agree to the following concerning my participation in any activity of VYBA.

Participation Consent - Waiver of Liability - Assumption of Risk for Illness and Disease:

I have received training on the VYBA COVID19 Prevention Policy and understand my responsibilities to carry out the safety policies. I do hereby further consent, authorize and agree as set forth below concerning the COVID19 pandemic:

- A. **CONSENT:** I understand and consent to having my temperature scanned each day and will be required to wear cloth face covering (not medical masks) when not able to social distance and will need to adhere to the VYBA policy for personal protective equipment (PPE)
- B. **HEALTH:** I am in good health, and not exhibiting any symptoms as described by the CDC, of the COVID19 virus at this time. I also attest that my household does not have any positive cases of COVID19 at the time of the session.
- C. **ASSUMPTION OF RISK:** I am aware that the activities of VYBA are group activities. While VYBA follows a COVID19 prevention policy developed with resources from US Sailing, the CDC and local and state government, no social distancing, PPE and disinfecting regimes are 100% effective in preventing transmission. With the knowledge of the risks involved, I continue as an employee or volunteer of VYBA.
- D. **WAIVER OF LIABILITY:** I waive and release my rights that I, my heirs, distributees, guardians, legal representatives, and/or assigns may have or acquire to make a claim against, sue, attach the property of or prosecute the VYBA or VYC or any of their members, directors, officers, agents, employees and affiliated organizations (herein referred to as "the releases") for monetary damages due to illness or disease.

I ACCEPT ANY AND ALL RISKS DUE TO ILLNESS OR DISEASE AT THE VYBA AND THE VENICE YACHT CLUB, WHETHER OR NOT CAUSED BY NEGLIGENCE OR OTHER ACTION.

This consent and authorization shall remain in effect until the Employee or Volunteer, granting this consent/authorization, notifies VYBA in writing, that said consent/authorization is revoked.

Signature of Employee or Volunteer

\_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Printed Name of Employee

\_\_\_\_\_  
Signature of Parent if the Employee is under 18